

**ENGLISH ICE HOCKEY ASSOCIATION**  
**Board meeting 21 JULY2022**  
**NON-VERBATIM**



**Company Number: 03730185**  
**Registered Address: Ice Sheffield, Coleridge Road, Sheffield, England, S9 5DA**

The meeting took place online via Microsoft Teams and convened at 19:30 hrs

**Directors Present: Mohammed Ashraff (MA) – Meeting Chair; Barrie Archer (BA); Gary Apsley (GA); Matt Lloyd (ML); Daniel Smith (DS); Faye Andrews (FA).**

**Guest Present: Hannah Ridgard-Mason (H R-M)**

**Apologies: Thomas Lillie (TL)**

The meeting started at 19:30hrs		Action
<b>1</b>	<p><b>Welcome</b></p> <p><b>1.1 Chairman's opening remarks</b>  MA, Chair opened the meeting.</p> <p>Welcomed and introduced H R-M, recently appointed as operations manager.</p>	
<b>2</b>	<p><b>Apologies</b>  Apologies were received from TL.</p>	
<b>3</b>	<p><b>Declarations of Interest</b></p> <p><b>3.1 Register</b>  There were no amendments proposed to the Register of Interests</p> <p><b>3.2 Declarations of Interest on Agenda Items</b>  MA acknowledged FA's interest in the IHUK Referee's SLA was noted and recorded. FA confirmed that should the need rise, she would leave the meeting for the period necessary.</p>	
<b>4</b>	<p><b>Operations Manager</b>  All directors introduced themselves and explained their role to H R-M  Meetings schedule with directors to get a deeper insight into their area.</p>	
<b>5</b>	<p><b>IHUK</b></p> <p>The board discussed the affiliation fees with IHUK and agreed a payment of £20,000 as per the standing agreement.</p> <p>Any further payments would need to be inline with the agreed SLA.</p>	
<b>6</b>	<p><b>EIHA Charity</b>  MA advised the board of the ability to reduce IT cost and the beneficial terms with suppliers which will have a positive impact on trading.</p> <p>ML explained that this would allow playoffs to be run and allow gift aid. This would allow for funding to be applied for especially in relation to project outside the current EIHA aims.</p>	

	<p>DS was supportive in principle. He gave advise on relations to his experience with world sailing and the challenges they have previously faced. There needs to be clear communication that they EIHA are not perceived as a charity funded organisation. Full record of due diligence and that the board explore trustee options. The charity would benefit from members from external members on other sports charities. This will allow for a diverse and honest approach to initiatives.</p> <p>ML informed the board that he has previous experience of setting up sport charities.</p> <p>H R-M confirmed her experience and the reductions it can offer in rates.</p> <p>ML asked the board if he could liaise with other charities and forward a document for consideration of the directors. Including Sports England and National Lottery.</p> <p>DS advised the board to avoid high end links and not underestimate the power of links on websites such as donations through Go Fund as an example. This is low maintenance and easy to explore.</p>	ML
7	<p><b>Referee Fees</b> BA updated the board following discussion with the IHUKR about future fees and payment arrangements,</p> <p>The Board agreed that further communication and discussion should continue with the hope of initiating new procedures as soon as practicably possible.</p>	
8	<p><b>Discipline</b> BA spoke about how its time to change to make it easier for clubs. Penalty points and the tariffs will be changing.</p> <p>MA and ML expressed their support for the change.</p>	
9	<p><b>Safeguarding</b> BA advised the board that during COVID there was dispensation, and several members used DBS from other organisations. This will no longer be the case and all members requiring DBS will now be processed through the vibrant nation system to achieve gold standard.</p> <p>The board were advised that there was now a new national lead – Juliet Faulkner and Kerry Marfleet to be deputy national lead and SEND lead for the organisation.</p> <p>New policies and procedures to be introduced in the next couple of weeks, no changes hence the document has not been brought to the board.</p> <p>GA thanked BA for the support. He told the board that the safeguarding team inspired the managers programme last week.</p>	
10	<p><b>Fixtures Live Update</b> MA shared facts and information on two possible vendors.</p> <p>Spordol based in Canada they can offer a 1, 2 or 3 year agreement. They also have other sports and have additional events that can be added for an additional fee. They also have a support model, train the trainer.</p>	

	<p>IIHF version Cheaper, no plan needed however no support model or access to any other add ons.</p> <p>MA explained that it had been difficult to find a vendor that could support what the EIHA needed in the time parameters.</p> <p>FA expressed her concerned that if the Canadian company are approved that the marketing steer away from the vendors links with Ice Hockey Canada due to recent media issues. Stressed that we highlight the benefits of the vendor and not the link.</p> <p>MA recommended to the board that an agreement is taken for one year with Spordol and double up with HF in the background.</p> <p>The board agreed to move forward.</p>	MA
11	<p><b>Any Other Business</b></p> <p><u>11.1 - Inclusion</u> BA advised the board of working groups being set up on inclusion and recruitment following manager’s programme.</p> <p><u>11.2- Agenda</u> GA advised the board that the agenda needs to be bolstered to include the following:</p> <ul style="list-style-type: none"> <li>• Workloads – substantial amount of work – basic not in place.</li> <li>• Replacement for Rachel.</li> <li>• MA – buddy up due to workload.</li> <li>• Training new staff.</li> </ul> <p><u>11.3 - Operations</u> H R-M welcome feedback from the directors as how the board would like the team to move forward.</p>	
<p>Date of next meeting To be confirmed</p> <p>Regular interactions/meetings will continue as and when required.</p>		

Meeting closed at 21:12hrs