

# GameDay Pre-Game Setup

December 2023



### **Pre-Game Setup in GameDay**

#### Step 1:

Log into your GameDay Passport account: <u>https://passport.mygameday.app/login/</u>

	GAMEDAY Devered by % stack sports	
	Login to Passport Email Address * email@address.com	
	Please enter your email address Password * Forgot?	
	Password Enter your password	
	Login	
	Don't have an existing <b>Passport</b> account? Please register below,	
A COL	Register	
50	Privacy Policy © Copyright GameDay. All rights reserved.	

#### Step 2:

Click on 'Membership and Competition Management'.

	My Account	
Membership & Competition Management Click here to access your organisation database.	Results Entry & Live Scoring Direct access to results entry and live scoring for desktop, tablet and mobile.	Websites Click to access your Standard and Advanced Website permissions, Authorised users are added automatically to Passport records.
		and the second se

#### Step 3:

Access your club's portal by clicking on the logo.

#### englandicehockey.com



# Step 4:

Test Club 1 Club	~	Test Club 1 Help			
Dashboard		Details Edit	Co	ntacts Edit	
APR Members	•		Pre	sident (Primary Contact)	Treasurer
♀ Competitions	*		Joe 012 j <u>oe</u>	Bloggs 34 56789 <u>bloggs@eiha.co.uk</u>	Ken Adams 01234 56789 <u>ken.adams@eiha.co.uk</u>
Match Results		Add/Edit Logo			
Fixtures					
Awards					
View Website		Stats Configure			
2 Teams		Members	Players by Gender	Players by Gender	Players
Communications				8	
Registrations	Ŧ	5	90%	6	5
		0 Sep 23 Nov 23 Jan 24		2 0 Sep 23 Nov 23 Jan 2	0 0 Sep 23 Nov 23 Jan 24

Click on 'Match Results' under the 'Competitions' menu.

# Step 5:

Find the relevant match and click 'Pre Game'.

Match Results Entry Help					
		Show matches between: (dd/mm/yyyy)	15/1/2024 To:	23/1/2024 🔻	Apply Dates
Match List				Upda	ate Lock Status
Result Home & Away & Result Team Team & Team	Competition Competition	<ul> <li>Lock Match Lock PreGame</li> </ul>	٥		
Test Club 3 Test Club 4 Elite Elite	Test EIH Elite Division 15/01/2024 17:00		Pre Game	At Game	Post Game
Test Club 1 Test Club 2 Elite Elite	Test EIH Elite Division 16/01/2024 17:00		Pre Game	At Game	Post Game
Test Club 3 Test Club 1 Elite Elite	Test EIH Elite Division 17/01/2024 17:00		Pre Game	At Game	Post Game
Test Club 2 Test Club 4 Elite Elite	Test EIH Elite Division 18/01/2024 17:00		Pre Game	At Game	Post Game
Showing 4 matches				Upda	ate Lock Status



#### Step 6:

Filter and select players by clicking the + button next to the players or choose 'auto select'.

← Back to Match List			
Pre Game At Game	Post Game	Reset Match	Test EIH Elite Division 15/01/24 17:00           0         0           League Officials         0           0         2         0           Officials         Players         Players
			Test Club 3 Elite Test Club 4 Elite
Test Club 3 Elite Test Club 4 Elit	te Match Officials		
			🔯 💙 🖶 💙 Save Team Selection
Available Players		Selected Players	
Filter: Please enter	×	Check In Player BETA	Auto Select Players
Byram, Shawn (12/10/1987)	Show all Club players	Sort by: Name	No. Position
Finnie, John (16/04/1977)	Show Players registered to this team only     Show Players to this age group	Coach, Trial No. Select a position	•
Jack, Lightning (04/01/1995)	Show all Financial Club players for Competition Seaso Show all players unassigned	on Check In	
Lipsey, Daryl (02/10/1990)	EIH0007093 🕂	7	
← Back to Match List			
Pre Game At Game	Post Game	Reset Match	Test EIH Elite Division 15/01/24 17:00 0 League Officials 0 0 0 0 0 0 0 0 0 0 0 0 0
Test Club 3 Elite Test Club 4 Elit	te Match Officials		
			🔅 🗸 🖶 🗸 Save Team Selection
Available Players		Selected Players	
Filter: Please enter	×	Check In Player BETA	Auto Select Players 🗸 🗸
Byram, Shawn (12/10/1987)	EIH0007090 🕂	Sort by: Name	No Auto Select No.     Players from providue match in same compatibles
Finnie, John (16/04/1977)	E1H0007085 🕂	Coach, Trial No. Select a position	Players registered to this team

### Step 7:

Assign player positions (and jersey numbers if these aren't already set up).

This can be done via the pre-game screen or by accessing the settings cog and select '**Edit Club or Team Default Player Number'.** 

Note: you can assign jersey numbers here too or use our guidance on assigning jersey numbers via the club member portal.

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Back to Match L	st								
Pre Game	At Game	Post Game		Reset	Match	١	Test EIH Elito 15/01/24 O League Of	e Division 17:00 ficials	
						0 Officials Test Clu	2 Players b 3 Elite	0 Players Test Club 4 E	0 Officials
Test Club 3 Elite	Test Club 4 Elite	Match Officials							
						<b>\$</b> ~	<b>e</b> ~	Save Te	am Selection
Available Play	ers			Selected Players	Edit Club Number	Default Player			
Filter: Please	enter	×	tt! 🗸	Check in Player BETA	Club Role	Maintenance		Auto Sele	ect Players 🛛 🗸
Byram, Shawn (12/10/1987)			ЕІНООО7090 🕂	Sort by: Name	Edit Tean Number	n Default Player			Position
Finnie, John (16/04/1977)			ЕІНООО7085 🕂	Coach, Trial No. Select a position	Player Ro	les		•	•
Jack, Lightnin (04/01/1995)	9		ЕІНООО7088 🕂	Check In					

#### Step 8:

Assign team roles, such as Captain and Netminder by selecting the settings cog and navigating to '**Player Roles**'.

You can assign more than one role to a player but must assign them separately as below. Click '**Save Player Roles'.** 

	- Back to Pre Game			
Pla	yer Roles for Test Club 3 Elite			
	Current Role Assignments		Player Select Player	
	Member	Role	Role	
	Coach, Trial	Captain	Select Role   Save Player Pales	
	Coach, Trial	Netminder 😑	Save nayer Koles	

#### Step 9:

Save your team selection. Click 'Save Team Selection'.

#### Step 10:

Select your team off-ice officials from the drop down or use auto-select. Click 'Save Officials'.



#### **Team Officials**

Auto Select Officials

Temporary assignments apply only when you cannot find the correct officials name in the drop box below. Please check before applying temporary assignments.

Group	Appointment	Member	Temporary Assignment
Staff	Coach In Charge of Team	Daintith, Andrew 🔻	
Staff	L2 Team Coach	Select Team Official	
Staff	Assistant Coach	Select Team Official	
Staff	Advanced Coach	Select Team Official	
Staff	Assistant Coach	Select Team Official	
Staff	Foundation Coach	Select Team Official	
Staff	Team Manager	Paddison, Jennifer 🔹	

# Step 11:

Print your team sheet be selecting the print icon and click '**England Ice Hockey Team Sheet**'.

← Back to Match I	List							
Pre Game	At Game	Post Game			Reset Match		U12 North	1 East
							0 League Off	ficials
						3 Officials	18 Players	0 0 Players Officials
						Kingston Sharks	Under 12's	Billingham Stars U12
Kingston Sharks U	Jnder 12's Bi	llingham Stars U12	Match Officials					
						<b>\$</b> ~	•	Save Team Selection
Available Pla	yers			Selected Players		Team Sheet 1		
Filter: Please	enter	×		Check In Player BETA		TFA_Team_S	corecard	Auto Select Players
Abey, Poppie				 Sort by:		England Ice F Team Sheet	тоскеу	