

# Registering for Multiple Roles, Sections or Clubs

December 2023



## Registering for multiple roles, sections or clubs

This process should be used for anyone who is registering for a playing and non-playing role, or for anyone registering for non-playing roles across different clubs.

If you are registering for the same role, such as a coach in both, you will not be charged for the additional registration.

**This process should not be used for players registering to play for a different club. Players should follow the GameDay Transfer Guidance.**

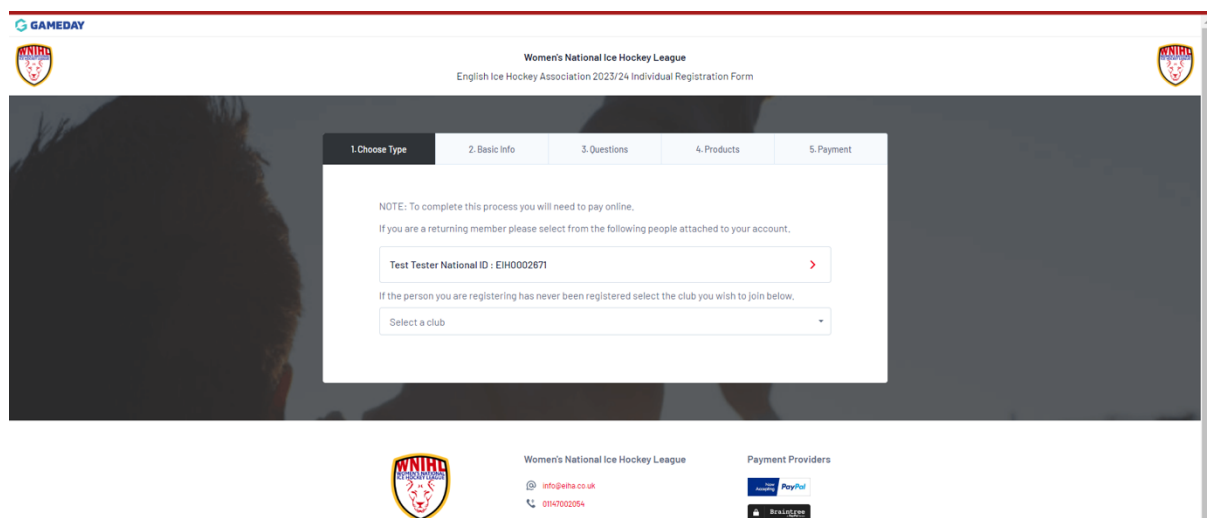
### Step 1:

Use the club's registration link.

Please note: if the role you are registering for is with a different section or club to your previous registration, you will require a different link. Please contact the relevant club or section for the link.

### Step 2:

Enter your email address and link your National ID at the beginning of the registration process.



The screenshot shows the 'English Ice Hockey Association 2023/24 Individual Registration Form' on the GameDay platform. The form is titled 'Women's National Ice Hockey League' and is divided into five steps: 1. Choose Type, 2. Basic Info, 3. Questions, 4. Products, and 5. Payment. The current step is '1. Choose Type'. A note states: 'NOTE: To complete this process you will need to pay online. If you are a returning member please select from the following people attached to your account.' Below this note, there is a text input field for 'Test Tester National ID' with the value 'EIH0002871' and a red arrow icon to the right. Below that, there is a dropdown menu for 'Select a club' with the text 'Select a club' and a downward arrow icon. At the bottom of the form, there is a footer with the Women's National Ice Hockey League logo, contact information (info@eiha.co.uk and 0147002054), and payment providers (PayPal and Braintree).

### Step 3:

Select the role for which you are now registering.

### Step 4:

You may be asked to upload your documents again. Complete any information outstanding.

### **Step 5:**

Select the correct product from the list. If you are registering for the same role as your initial membership, contact England Ice Hockey for a discount code if they system tries to charge you.

If you are 'upgrading' your role, for example, moving from an off-ice official to a manager, please contact England Ice Hockey so that they can provide a discount code for your registration.

### **Step 6:**

Await approval from EIH of your membership. This can up to take three working days. If there are any issues with your membership, for example missing documents, the registration secretary will contact the member and/or club.