

2024-2025 Member registration guidance

July 2024



Member registration 2024/2025

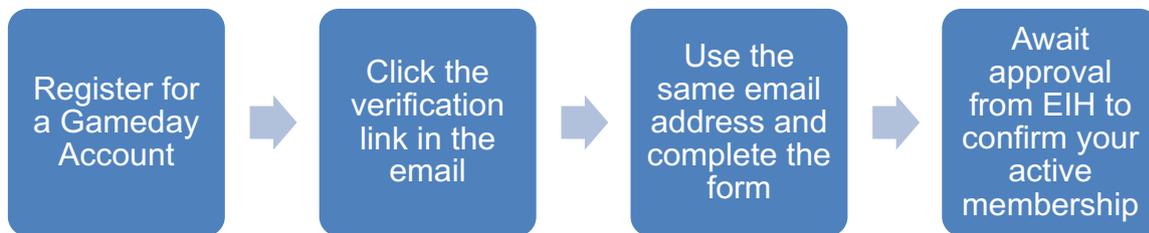
How to register your members

Clubs should send out registration forms from their Club portals. Club admins can access the Club link by logging into Passport, selecting their Club portal and navigating to Registrations on the left-hand-side.

You should share the link to the *English Ice Hockey Association 2024-2025 Individual Registration Form (#110474)* or download the QR code to share with members.

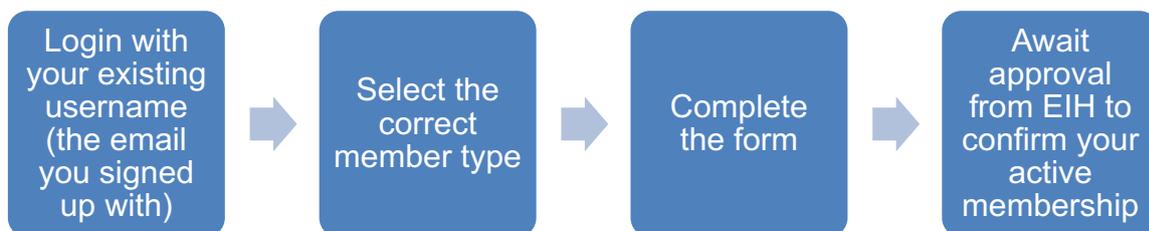
England Ice Hockey 2024-2025 Individual Registration Form (#114932) Active	Member to Club
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Individuals registering that are new to GameDay



Please note that all new GameDay Passport registrations must upload a copy of their passport or birth certificate.

Individuals registering that are returning to GameDay



Instructions to register as an individual member

Please note: When registering a new player you are required to upload proof of age and nationality documentation (Birth Certificate or Passport). Make sure you have a digital copy available before starting the process. You also need to upload a passport style photo of the player. You can either upload a saved file or use your devices camera to take one

Any player who has not registered to GameDay previously is a classed a 'new player' even if they have held an England Ice Hockey membership before.

If you are registering multiple children at once to the same club in the same section, follow the instructions at the end of this document for registering multiple people at once.

Step 1:

Contact the club you would like to register with to get the link to the registration form.

Step 2:

Enter your email address.

Women's National Ice Hockey League
English Ice Hockey Association 2023/24 Individual Registration Form

1. Choose Type	2. Basic Info	3. Questions	4. Products	5. Payment
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NOTE: To complete this process you will need to pay online.

Please enter your email address below

Email address

Continue

Step 3:

If you do not already have an email associated with GameDay, click 'Yes I'm new'.

If you were a member last year, use your email address to connect your existing account, click 'No, I've registered before'.

1. Choose Type	2. Basic Info	3. Questions	4. Products	5. Payment
<p>entered email address: info@eiha.co.uk</p> <p>I don't think we've met, are you new?</p> <p>Yes, I'm new No, I've registered before</p>				

Step 4:

For new members, you will receive a verification email to the address provided. Click the link 'click to set password' in your email from GameDay to set up your account. You will then be taken back to the registration screen.

Hi there,

We received a password reset request for your Women's National Ice Hockey League Member account. You may also be receiving this if your email address has been added for the first time as part of the registration process.

Reset your password using the following link:

[Click to set password](#)

If you didn't request a password reset or you feel this email has been sent in error you can ignore this message and your password will not be changed.

Regards,

GameDay

You have received this e-mail because your email is linked to a Women's National Ice Hockey League Member. This message contains confidential information and is intended only for the individual(s) named. If you are not identified above you should not disseminate, distribute or copy this e-mail. If you have received this e-mail by mistake, please delete this e-mail from your system. Please do not reply directly to this email.

This email was sent to info@eiha.co.uk

GameDay

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This email is subject to GameDay Privacy Policy: <https://mygameday.app/privacy-policy/>

For existing members, you will see your EIHL number. Click on this to continue with your registration and link it to your existing account.

Step 5:

Enter your basic information and choose the type of membership you require. Instructions regarding membership types are shown on the form. Please read this carefully.

If you are registering as a player and a non-playing role, we recommend that you do these registrations separately, even if it is in the same section, to prevent any delays.

If you are registering as a member of non-playing staff for teams in different sections (for example, you're a coach in the junior section, and you also in WNIHL), please register

separately using each club's registration link in the correct section. If you are registering for the same role, such as a coach in both, you will not be charged for the additional registration.

This is to ensure that one of your registrations does not get held up, for example, you may not need any additional requirements as a player, but we may be unable to process your coaching application due to you awaiting CPD or a DBS. Registering separately will enable us to process applications separately and potentially speed up the process.

1. Choose Type 2. Basic Info 3. Questions 4. Products 5. Payment

Legal first name*

Family name*

Date of Birth*

Assigned Gender at Birth *

Gender Identity

Registering As

Player
 Coach
 Off-Ice Official
 Manager
 Volunteer
 Learn To Play / Insurance Only

* Please choose at least one member type

Continue

Step 6:

Complete the required details and upload any ID documents (new members only).

Step 7:

Select the correct product for your membership type and complete payment.

Step 8:

Await approval from EIH of your membership. This can up to take 3 working days. If there are any issues with your membership, for example missing documents, the registration secretary will contact the member and/or club.

Step 9:

If you are an England Ice Hockey registered member, you will have access to your membership profile.

Access your member profile here: <https://membership.mygameday.app/dashboard/?r=105>

For players wishing to register as a player in multiple sections, please see the GameDay Transfer guide. You will require a dual transfer for this.

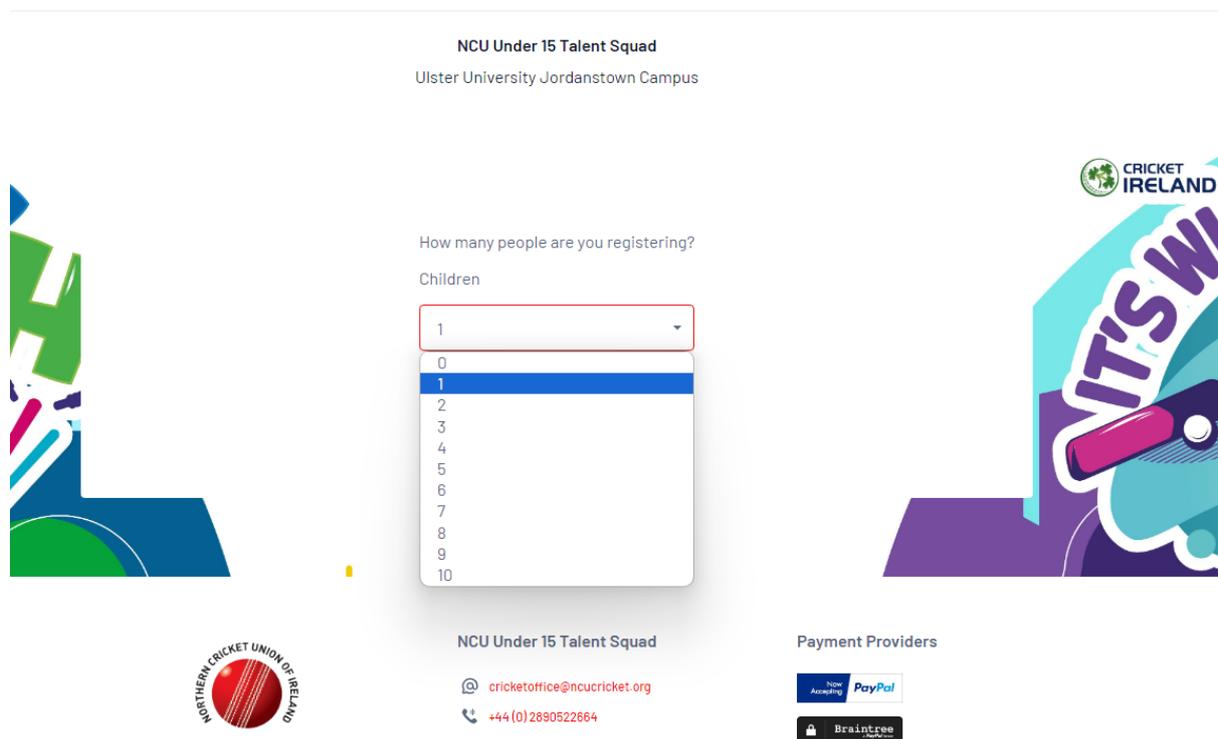
For anyone wishing to register for multiple roles, sections or clubs as a player and non-playing role, or for multiple non-playing roles, please see the Registering for Multiple Roles, Sections or Clubs guide. You will need to register with each section for the relevant role.

Registering multiple members at once

The best way to register multiple people is to do this in one session rather than doing one child then the next one.

Step 1:

Select multiple people on the first screen:



NCU Under 15 Talent Squad
Ulster University Jordanstown Campus

How many people are you registering?
Children

1

0
1
2
3
4
5
6
7
8
9
10

CRICKET IRELAND

IT'S W

NCU Under 15 Talent Squad

cricketoffice@ncucricket.org
+44 (0) 2890522664

Payment Providers

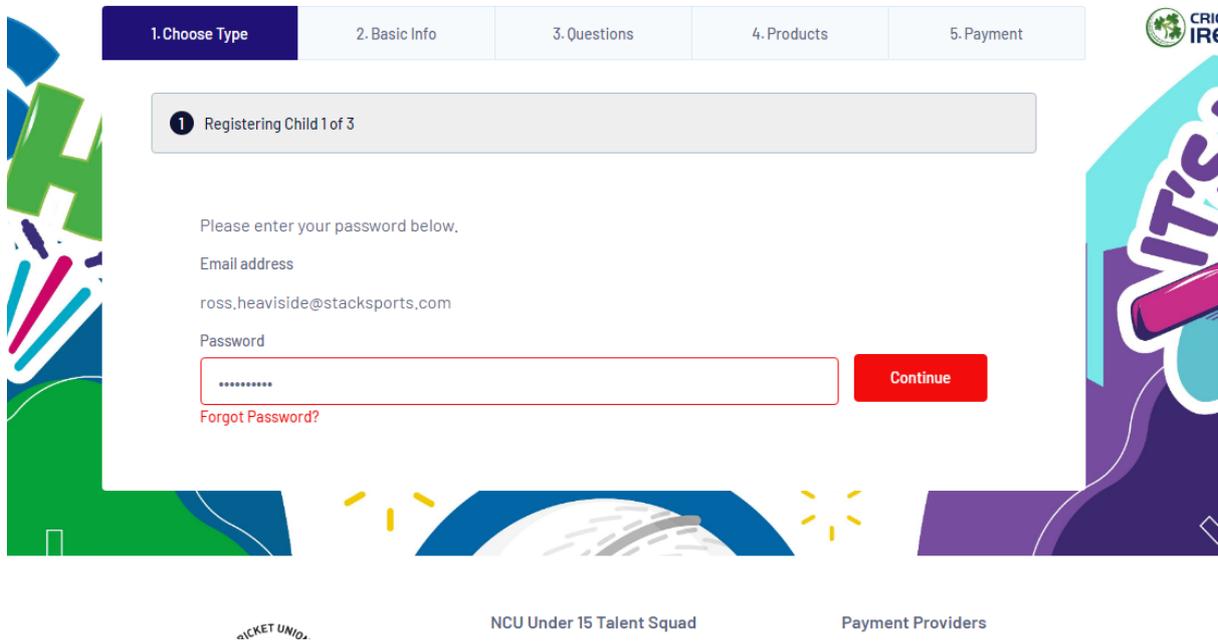
Now Accepting PayPal

Braintree

Step 2:

You'll then see Child 1 of 2, and if it's adults and children then the adult(s) will go through first, then the children. The grey bar appearing confirms that multiple members can be registered on the same form. This is the best option rather than going in and out each time for each member:

Ulster University Jordanstown Campus



1. Choose Type 2. Basic Info 3. Questions 4. Products 5. Payment

1 Registering Child 1 of 3

Please enter your password below.

Email address
ross.heaviside@stacksports.com

Password

Continue

[Forgot Password?](#)

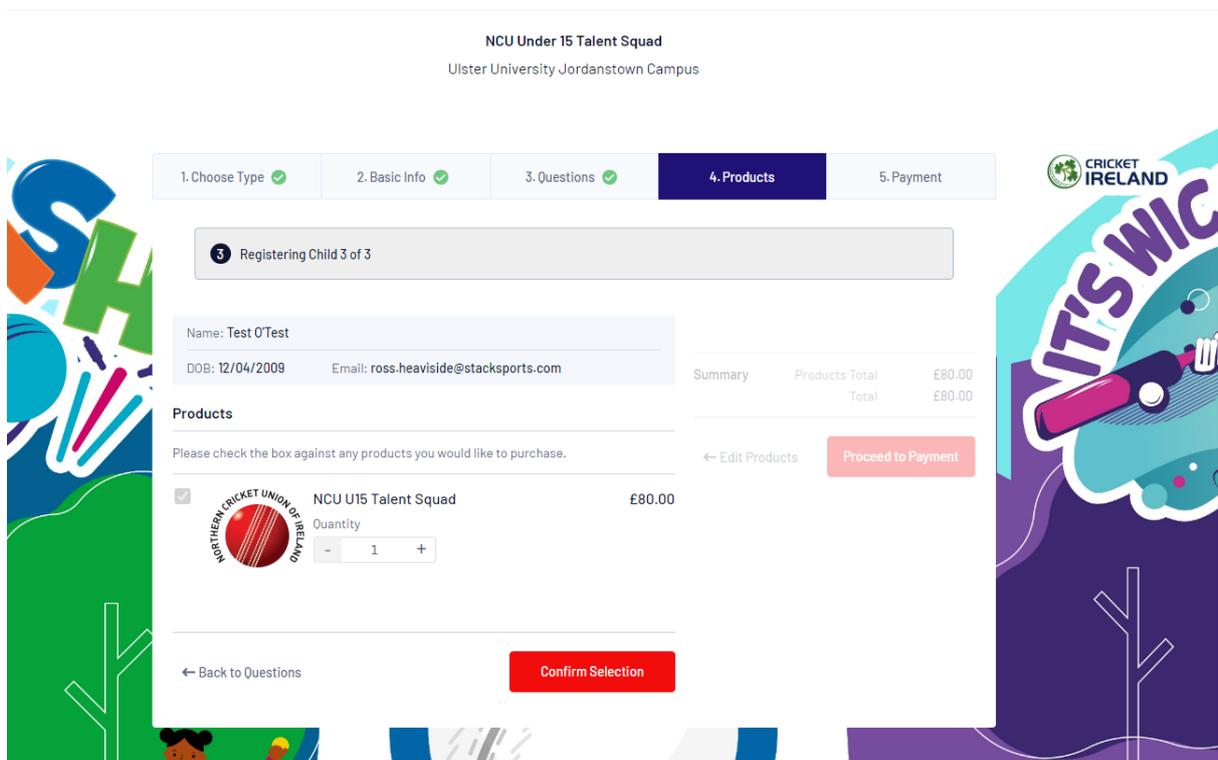
CRICKET IRELAND

CRICKET UNDER 15

NCU Under 15 Talent Squad Payment Providers

Step 3:

Next, register the first member and run through the form. When you reach the payment screen, the form will save the details for the first person and go back to the start for the second person:



NCU Under 15 Talent Squad
Ulster University Jordanstown Campus

1. Choose Type ✓ 2. Basic Info ✓ 3. Questions ✓ 4. Products 5. Payment

3 Registering Child 3 of 3

Name: Test O'Test
DOB: 12/04/2009 Email: ross.heaviside@stacksports.com

Summary	Products Total	Total
	£80.00	£80.00

Products

Please check the box against any products you would like to purchase.

 NCU U15 Talent Squad £80.00
Quantity:

[← Edit Products](#) [Proceed to Payment](#)

[← Back to Questions](#) [Confirm Selection](#)

CRICKET IRELAND

IT'S WICKET

Step 4:

Once everyone is registered, the payment screen will appear showing three separate payment lines for each member. This will of course vary depending on how many members are being registered. This example means we have three registrations ready to complete but only making one payment:

NCU Under 15 Talent Squad
Ulster University Jordanstown Campus

1. Choose Type ✓
2. Basic Info ✓
3. Questions ✓
4. Products ✓
5. Payment



Pay now

Invoice Number	Item	Name	Price
1211807775	NCU U15 Talent Squad	Test O'Test	£80.00
1211807757	NCU U15 Talent Squad	Test Tester	£80.00
1211807766	NCU U15 Talent Squad	Test Testcase	£80.00
			Total £240.00

Select your payment method


The safer, easier way to pay

Pay



Pay with Credit/Debit Card, Apple Pay or Google Pay

Step 5:

Await approval from EIH of your membership. This can up to take 3 working days. If there are any issues with your membership, for example missing documents, the registration secretary will contact the member and/or club.

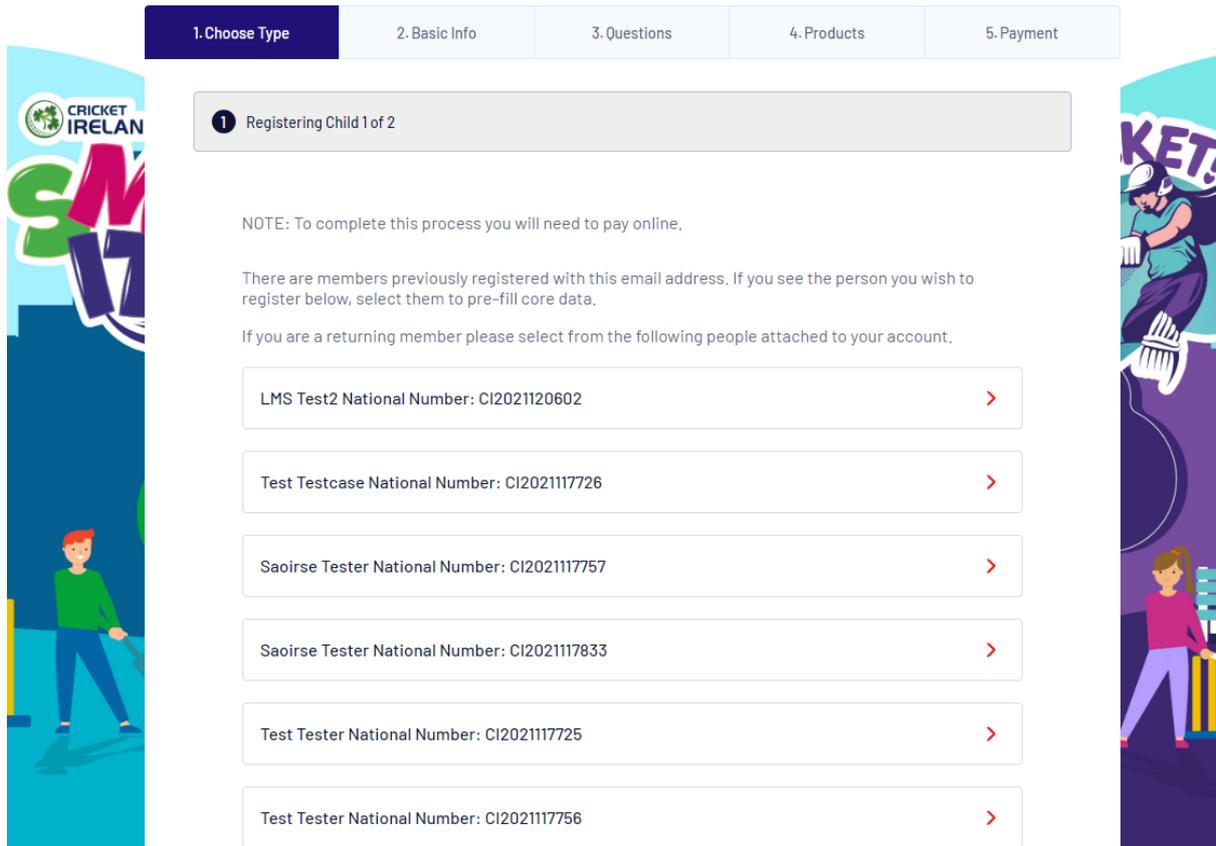
Other options

We would advise parents with more than one child to register all at once. If they have to do it separately, they will need to log into Passport using the original email address and create a new profile for the new person registering. The system may require a password reset or other reset at this point. The options in this case are:

1. Use a second email address, then once registration is complete we can amend the email on the member profile to the primary email. It's not ideal but it can be the quickest solution to register.

2. Contact the Support Team on support@mygameday.app to reset the profile
3. Log out of Passport completely and try using a private/Incognito browser to register. You will be asked to log in from scratch, but with no cookies or other details. Use the initial email login to log into Passport again, then review all registrations against that particular email.

You'll see a screen like this:



Select the member who needs to register from the list. If the member you need to register doesn't appear, just select new member at the bottom of the list and register them as a new entity.