

NIHL Regional Lead

Voluntary Role Description

June 2024



Job/role description: NIHL Divisional Lead

Job/role title:	NIHL Divisional Lead
Reports to:	NIHL General Manager / Assistant Manager
Contract type:	Volunteer
Remuneration:	Expenses only in line with EIH expense policy
Normal location:	Home based with the occasional face to face meeting.
Hours:	Approx 4-6 hours per week

Introduction

England Ice Hockey is the National Governing Body for ice hockey in England and Wales. Ice hockey has been played in England and Wales since the early years of the 20th century; Britain was a founder member in 1908 of the world governing body, the International Ice Hockey Federation (IIHF).

England Ice Hockey is responsible for promoting and developing the sport of ice hockey at all levels from grassroots through to the England talent pathway and in turn, passing prospective medallists on to Team GB.

England Ice Hockey boasts a membership of over 450 clubs and in addition, 10,000 competitive players, coaches and officials. The sport has an impressive track record of delivering programmes and activity in local communities that have real impact.

The organisation is also responsible for the development of coaching and officiating programmes and the safety and welfare of its members through child protection and safeguarding and compliance.

Purpose

The National Ice Hockey League Divisional Role will primarily be in place to support the effective governance of the NIHL Section.

Key responsibilities

- Assisting England Ice Hockey to fulfil their responsibilities to provide an opportunity for people to play ice hockey.
- Ensuring appropriate records are maintained, appropriate agencies are notified to timescales and England Ice Hockey procedures are followed.
- Promoting the England Ice Hockey's best practice guidance and codes of conducts within the divisions.
- Overseeing some operational aspects of NIHL within their division, such as assisting with player dispensation requests.
- Representing designed divisional clubs at NIHL Committee Meetings.
- Providing direction for the teams within your division by providing effective leadership and management.
- Ensuring that the NIHL structure and responsibilities are transparent and meet the needs of the teams.

- Working as a team with the England Ice Hockey Director, General Manager, Assistant General Manager and England Ice Hockey Office to promote and fulfil all England Ice Hockey needs.

Person specification

A knowledge of ice hockey and the structure of the sport in England and Wales is essential to this role. In addition, you will:

- have a sound understanding of EIH's policies, procedures and NIHL rules and regulations;
- have strong listening and communication skills;
- have excellent time management skills;
- be consistent, fair and impartial in your thinking;
- be passionate about promoting the sport of ice hockey;
- be empathetic and approachable, creating a strong rapport with members;
- be committed to abiding by the England Ice Hockey code of conduct and policies

To apply

To apply, please complete our [volunteer application form](#), select 'Open volunteer vacancy' and include the role title at the top of this document in the name of the vacancy.

We also kindly request that you submit our [Equality and Diversity Monitoring Form](#). This information is anonymous.

The closing date for this role is: Wednesday 31st July 2024.

Interviews are expected to be held via teams the week commencing: Monday 5th August 2024.

Valuing diversity

England Ice Hockey is committed to providing an environment which seeks to encourage an open and diverse community. This is reflected in our values and behaviours where we respect the rights and dignity of all people whatever their background; any form of discrimination, intimidation, or harassment of anyone connected will not be tolerated.

We believe that people from different backgrounds can bring fresh ideas, thinking and approaches which make the way work is undertaken more effective and efficient. We strive to advance equality of opportunity and foster good relations between all people within our community. As an organisation we will provide an environment where people can address and debate differences and constantly reflect on practices.



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