

Job/role description: South East Junior Section Lead

Job/role title:	South East Junior Section Lead
Reports to:	Junior Section GM
Contract type:	Volunteer
Remuneration:	Expenses only in line with EIH expense policy
Normal location:	Home based with the occasional face-to-face meeting
Hours:	Approx. 2-3 hours per week

Introduction

England Ice Hockey is the National Governing Body for ice hockey in England and Wales. Ice hockey has been played in England and Wales since the early years of the 20th century; Britain was a founder member in 1908 of the world governing body, the International Ice Hockey Federation (IIHF).

England Ice Hockey is responsible for promoting and developing the sport of ice hockey at all levels from grassroots through to the England talent pathway and in turn, passing prospective medallists on to Team GB.

England Ice Hockey boasts a membership of over 450 clubs and in addition, 10,000 competitive players, coaches and officials. The sport has an impressive track record of delivering programmes and activity in local communities that have real impact.

The organisation is also responsible for the development of coaching and officiating programmes and the safety and welfare of its members through child protection and safeguarding and compliance.

Purpose

The South East Junior Section Lead is responsible for overseeing the operational aspects of junior ice hockey within their region, ensuring adherence to EIHA policies and procedures, and promoting best practices and codes of conduct among regional clubs.

Key responsibilities

- Assist the EIH to fulfil their responsibilities to providing an opportunity for young people to play ice hockey.
- Ensure that appropriate records are maintained, appropriate agencies are notified to timescales, and EIH procedures are followed.
- Promote EIH's best practice guidance and codes of conduct within the region's clubs.
- Oversee operational aspects of junior hockey within their region
- Represent the regional junior clubs at junior committee meetings
- To provide the direction for the regions junior teams by providing effective leadership and management
- Ensure that the junior structure and responsibilities are transparent and meet the needs of the region's junior teams
- Work with EIH Director and GM to promote and fulfil all EIH needs

Person specification

Core Knowledge

- Knowledge of ice hockey in England and Wales including the structure of the sport
- Knowledge of the roles and responsibilities of the various sections & GM / Leads
- Understanding of EIH's role and responsibilities to junior teams and players including boundaries of their own role and where this fits with the roles and responsibilities of others within EIH.
- Familiarity with EIH's policy and procedures related to junior ice hockey and rules of competition.
- Understanding of core values and principles of EIH.
- Awareness of diversity issues and child protection.

Recommended

- Good communicator
- To be organized with good time management
- An understanding of the playing rules and regulations of games played in EIH junior leagues.
- Basic awareness of the operational and legal requirements that apply to junior clubs.
- Calm, clear, empathetic communication skills.
- Experience of working with children and adults.

To apply

To apply, please complete our [volunteer application form](#), select 'Open volunteer vacancy' and include the role title at the top of this document in the name of the vacancy.

We also kindly request that you submit our [Equality and Diversity Monitoring Form](#). This information is anonymous.

The closing date for this role is: **21st July 2024**.

Interviews are expected to be held via video call the week commencing: Monday 22nd July 2024.

Valuing diversity

England Ice Hockey is committed to providing an environment which seeks to encourage an open and diverse community. This is reflected in our values and behaviours where we respect the rights and dignity of all people whatever their background; any form of discrimination, intimidation, or harassment of anyone connected will not be tolerated.

We believe that people from different backgrounds can bring fresh ideas, thinking and approaches which make the way work is undertaken more effective and efficient. We strive to advance equality of opportunity and foster good relations between all people within our community. As an organisation we will provide an environment where people can address and debate differences and constantly reflect on practices.